

**2025 Community Outreach Award
Nomination Form**

Name of nominee:

Title:

Department:

The criterion for the Community Outreach Award is excellence in spreading your knowledge and/or influence to a wider audience outside the university campus.

Nomination packet shall include:

1. Nominee's CV, highlighting outreach activities for the past three years.
2. One nominator letter (1000 words max).
3. Outreach statement (1000 words max) from the nominee, focusing on why their work may be worthy of recognition.
4. Three supporting documents (for example, letters, emails, news articles, notes of appreciation) which may be from:
 - a. the organization or community group you have worked with
 - b. people you have worked with in outreach who have seen your impact
 - c. people who have witnessed your outreach and benefitted from your work
5. Signatures are required from the nominee, nominator, and chair.

**Nomination packet should be in one PDF file.
Materials utilizing font size smaller than 12-point will not be accepted.**

Nominee's statement regarding guidelines:

I understand that if I do not follow the above guidelines this nomination will be returned without consideration.

Signature of nominee:

Signature of the nominator:

Acknowledgment of chair:

I acknowledge that this faculty member from my department is being nominated for a CASE Community Outreach Award. I have verified that the information included in this nomination is accurate.

Signature of chair: